

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, March 11, 2025 | 7:00 p.m. | Regular Board Meeting

Members: Chairman James Mitchell, Vice Chairman Mike Irwin, Trustee Eric Oschwald, Trustee Bill Moss, Trustee Mark DiMarzio, Trustee Jim Mayes, Trustee Wayne Benanti, Operations Manager Aaron Smith, Engineer Max Middendorf, Business Manager Cherril Graff, Treasurer Stacy Stremsterfer, and Secretary Jessica Ryg

Guests: Todd Folder and Curran Mayor Timothy “Sam” Luckey.

I. Call to Order: Chairman called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Secretary (Ryg)

Trustee Oschwald made a motion to approve the Regular Board Meeting Minutes from January 14, 2025. Trustee Moss second it. The motion carried.

Trustee Oschwald made a motion to approve the Regular Board Meeting Minutes from February 11, 2025. Trustee Mayes second the motion. The motion carried with Trustee DiMarzio voting present.

IV. Guests/Visitors: Curran Mayor Timothy “Sam” Luckey.

Chairman welcome Curran Mayor Luckey who inquired on the current state of water main projects. Engineer Middendorf addressed them and answered questions.

V. Treasurer (Stremsterfer)

The CGTPWD Budget Report reflects 10 months or 83% of FY’25 activity. The Income and Expenses Report for January:

Income:

Month End District Water Income

March Report (February 12, 2025 – March 11, 2025): \$150,758.00
February Report (January 15, 2025 – February 11, 2025): \$161,753.00
January Report (Dec. 11, 2024 – January 14, 2025): \$159,862.00
December Report (November 13, 2024 – December 10, 2024): \$155,263.00

Fiscal YTD Water Income

March Report (February 12, 2025 – March 11, 2025): \$1,684,679.00
February Report (January 15, 2025 – February 11, 2025): \$1,533,922.00
January Report (Dec. 11, 2024 – January 14, 2025): \$1,372,168.00
December Report (November 13, 2024 – December 10, 2024): \$1,212,922.00

Month End District Income - Including Other Income

March Report (February 12, 2025 – March 11, 2025): \$174,824.00
February Report (January 15, 2025 – February 11, 2025): \$186,181.00
January Report (Dec. 11, 2024 – January 14, 2025): \$177,740.00
December Report (November 13, 2024 – December 10, 2024): \$193,394.00

Fiscal YTD for All Income

March Report (February 12, 2025 – March 11, 2025): \$2,043,514.00 = 102%
February Report (January 15, 2025 – February 11, 2025): \$1,868,690.00 = 103%
January Report (Dec. 11, 2024 – January 14, 2025): \$1,682,509.00 = 105%
December Report (Nov.13, 2024 – December 10, 2024): \$1,505,127.00 = 112%

Expenses:

Month End Operating Expenses

March Report (February 12, 2025 – March 11, 2025): \$152,773.00
February Report (January 15, 2025 – February 11, 2025): \$144,951.00
January Report (Dec. 11, 2024 – January 14, 2025): \$199,460.00
December Report (November 13, 2024 – December 10, 2024): \$110,216.00

Fiscal YTD Expenses of Operating Budget

March Report (February 12, 2025 – March 11, 2025): \$1,652,661.00 = 120%
February Report (January 15, 2025 – February 11, 2025): \$1,499,872.00 = 121%
January Report (Dec. 11, 2024 – January 14, 2025): \$1,284,410.00 = 117%
December Report (Nov. 13, 2024 – December 10, 2024): \$1,075,357 = 112%

Net Operating Income (Loss)

The YTD FY25 Unaudited Net Operating Income

March Report (February 12, 2025 – March 11, 2025): \$390,854.00
February Report (January 15, 2025 – February 11, 2025): \$368,818.00
January Report (Dec. 11, 2024 – January 14, 2025): \$398,099.00
December Report (November 13, 2024 – December 10, 2024): \$429,771.00

Budgeted Debt Service & Short-Lived Assets (SLA): \$46,788.00 which transfers each month to Debt & Service accounts

Capital Expenses for the Period:

March Report (February 12, 2025 – March 11, 2025): \$8,250.00
February Report (January 15, 2025 – February 11, 2025): \$40,503.00
January Report (Dec. 11, 2024 – January 14, 2025): \$0 (correct)
December Report (November 13, 2024 – December 10, 2024): \$24,000.00

Net Income for the Period:

March Report (February 12, 2025 – March 11, 2025): (32,987.00)
February Report (January 15, 2025 – February 11, 2025): (\$46,061.00)
January Report (Dec. 11, 2024 – January 14, 2025): \$68,508.00
December Report (November 13, 2024 – December 10, 2024): \$12,390.00

Trustee Oschwald made a motion to approve the profit and loss report pending audit. Trustee Mayes second the motion. The motion carried.

7:15 p.m.

Bills List of Vendors – Total Payments to Vendors:

March Report ((February 12, 2025 – March 11, 2025): \$120,694.70
February Report (January 15, 2025 – February 11, 2025): \$185,860.34
January Report (Dec. 11, 2024 – January 14, 2025): \$165,946.89
December Report (November 13, 2024 – December 10, 2024): \$208,082.98

Trustee Oschwald made a motion to pay the bills. Trustee Mayes second the motion. The motion carried.

Vice Chair Irwin addressed the Board requesting purchase agreements.

VI. Operations Manager's Report (Aaron Smith)

No water loss report for this month.

The CGTPWD Interconnect with Pleasant Plains was turned on for a few days. There were 560,00 gallons used.

Lewis Walbaum, Matt Hermes, Todd Folder and Aaron Smith attended the IRWA annual conference in Effingham, Illinois. Lewis, Matt and Aaron took advantage of a refresher course put on by the ERTC.

Illinois State Water Survey was completed and submitted.

Four new water services were installed. There were two in the Sloan Crossing subdivision and two services in Centennial Pointe.

A second letter was sent to the two remaining landowners requesting easements for the Hazlett/Winch water main loop project.

Some exploratory digging and probing were done at the main break at the Old Covered Bridge. It looks like a possible repair will be made using the shoring and the trash pump.

A bid from Vandevanter was submitted to CGTPWD for the replacement of the high service pump #1.

Trustee Oschwald inquired about the intergovernmental agreement between Pleasant Plains and CGTPWD.

VII. Business Manager's Report (Cherril Graff)

The office has been working with CUSI and Badger regarding configuration of meters. When converting and adding new meters, everything must align with both vendors.

Business Manager Graff asked the Board to have customers with billing questions check with the office first so they can quickly and effectively resolve the issue.

The Sangamon County Reclamation Water District announced a rate increase of 3.9%

Item	November	December	January	February	March
Monthly Disconnect Letters Sent	135	125	n/a	138	117
Disconnect Letters Sent Current FY	1,045	1,170	1,170	1,308	1,425
Currently Set for Disconnect	48	58	0	n/a	n/a
Disconnected - Still Off Since Last Month	2	3	3	3	3
Disconnect Fees Applied for Current	\$350 (7 x \$50)	\$350 (7x\$50)	0	0	n/a
Letters Sent to Update Contact Info	0	0	0	1	2
Contact Information Updated	3	5	0	20	3
Current Liens	13	13	14	14	12
Notice Letter to File Lien	0	0	1	0	0
New Liens Filed	0	0	1	0	0
Liens Filed Current Fiscal Year	0	0	1	1	1
Liens Release	0	0	0	0	3
Liens Released by FY	2	2	2	2	5
Total Cellular Meters	1,687	1,655	1,655	n/a	1670

Manual Meters	181	180	180	n/a	180
Radio Meters	784	785	785	n/a	769
Deduct Meters Cellular Radio	44 Total 4 Cell/ 40 Radio	44 Total 4 Cell/ 40 Radio	44 Total 4 Cell/ 40 Radio	44 Total 4 Cell/ 40 Radio	44 Total 4 Cell/ 40 Radio
New Tap-ons	1	1	0	0	2
New Tap-ons YTD	12	12	17	17	19
Total Active Customers	2,575	2,576	n/a	2,564	2,568
New Accounts Created	8	3	n/a	6	10
New Accounts Created FY	64	67	n/a	86	96

VIII. District Engineer's Report (Excused: Middendorf)

SRF 1 | Project #620-081

The IEPA construction permit was received, and PEID approved. Funding nomination forms submitted to IEPA SRF (FY 2025 funding ranking).

SRF 2 | Project #620-082

The Water Tank Rehabilitations project is on the 2024 funding list. The IEPA construction permit renewed for SRF 2 tank rehabs. Funding nominations were resubmitted for SRF.

SRF 3 | Project #620-083

The Curran Pressure Zone Improvements: The funding nomination form was submitted to IEPA SRF.

Project 620-084.001 | Project 620-084.002

GIS Mapping Boundary; Hydraulic Analysis: MECO is reviewing discovery and interrogatory responses. Engineer Middendorf is attending depositions for CGTPWD expert witnesses.

Project 620-086; -001; 002

Project: Curran Watermain Loop. Received ROW documentation from RailPros. Topography survey is scheduled. IEPA, IDOT and Railroad permit applications being processed.

Project 620-087; -001; 002

Winch Lane Watermain Loop: The IEPA permit application was drafted. MECO is working with Sangamon County to permit crossing under trail.

Trustee Oswald asked Engineer Middendorf about possible Army Corps grant opportunities. It will continue to be discussed later.

IX. Chair, Vice Chair and Committee Reports

- a.) Chair (Mitchell): Depositions begin again on Thursday, March 13, 2025.
- b.) Vice Chair (Irwin): Vice Chair Irwin gave an update on depositions with the City of Springfield.
- c.) Finance (Oswald/DiMarzio): There will be a budget preliminary meeting on Tuesday, April 8, 2025, at 6:00 p.m. Trustee DiMarzio is excused.
- d.) Planning (Mitchell/Moss): no report.
- e.) Personnel (Mitchell/Moss): no report.
- f.) Systems Oversight (Irwin/Benanti): Trustee Benanti reported that the Office needs a stand-by generator.
- g.) Policy and Procedures (Irwin/Benanti): no report.
- h.) Ordinance Committee (Mayes/Oswald):

X. New Business

- a. Budget Amendment #4 – Vice Chair made a motion to table Budget Amendment 4. Trustee Mayes second the motion. The motion carried.
- b. Security Cameras: Chairman Mitchell spoke about the importance of security cameras. He has two quotes from Young's Security Systems. The first one is for the office. The other camera is for the water treatment plant area.

Business Manager Graff reminded Trustees that the union contract included a provision to provide the union members notice regarding additional camera placement.

Trustee Mayes made a motion for \$6,950.00 for plant cameras. Trustee DiMarzio second the motion. Chairman Mitchell called for a roll call vote:

Chairman Mitchell: Yes
Vice Chair Irwin: Yes
Trustee Oswald: Yes
Trustee Mayes: Yes
Trustee Moss: Yes
Trustee Benanti: Yes
Trustee DiMarzio: Yes

With seven yes votes, the motion carried.

(8:02pm)

c. Ordinance Codification

Vice Chair Irwin made a motion to table it. Trustee Oswald second the motion.
Chairman Mitchell called for a roll call vote:

Chairman Mitchell: Yes
Vice Chair Irwin: Yes
Trustee Oswald: Yes
Trustee Mayes: Yes
Trustee Moss: Yes
Trustee Benanti: Yes
Trustee DiMarzio: Yes

With seven yes votes, the motion carried.

XI. Guests - none

XII. Executive Session - none

XIII. Return to Open Meeting – none

XIV. Adjournment

Vice Chair Irwin made a motion to adjourn. Trustee DiMarzio second the motion. The motion carried. The Board adjourned at 8:04 p.m.